

Chairmen's Committee

Record of Meeting

Date: 12th November 2014

Present	Connétable A.S. Crowcroft, Chairman, Environment, Housing and Technical Services Scrutiny Panel Connétable J.E. Le Maistre, Chairman, Economic Affairs Scrutiny Panel Deputy J.A.N. Le Fondré, Chairman, Corporate Services Scrutiny Panel Deputy A.D. Lewis, Chairman, Public Accounts Committee Deputy R.J. Renouf, Chairman, Health and Social Security Scrutiny Panel Deputy L.M.C. Doublet, Chairman, Education and Home Affairs Scrutiny Panel
Apologies	
Absent	
In attendance	Mrs. K. Tremellen-Frost, Scrutiny Manager

Ref Back	Agenda matter	Action
511/1(1)	1. President of the Chairmen's Committee: nomination The Committee noted that at the next meeting of the States Assembly it would be necessary to elect a President of the Chairmen's Committee. The Committee agreed that it wished to nominate Deputy J.A.N. Le Fondré and the nomination would be made to the States by the Connétable of Grouville and seconded by Deputy L.M.C. Doublet.	JLM LD
511/1(49)	2. Representative of the Chairmen's Committee on the Privileges and Procedures Committee (PPC): nomination The Committee noted that once the President of the Chairmen's Committee had been appointed, the Members of the Privileges and Procedures Committee (PPC) would be appointed. Standing Order 122(9) invited the Chairman of PPC, after consultation with the President of the Chairmen's Committee, to nominate a member of that Committee as a candidate for membership of PPC. The Chairmen's Committee member would act as a liaison between the two Committees. The Committee agreed that it would recommend the Connétable of Grouville to the Chairman of the Privileges and Procedures Committee.	JLF
	3. Committee meeting dates 2015 The Committee noted the proposed Committee meeting dates for 2015 which avoided meetings during the weeks of States sittings, school holidays and avoided clashes with other Scrutiny Panel and Public Accounts Committee meetings. It was noted that these meetings would be held on a monthly basis on a Tuesday in Le Capelain Room between 9.30am and 11.30am.	
510/1(3)	4. Training for Scrutiny and Public Accounts Committee (PAC) elected Members The Committee noted that training in principles and processes of scrutiny was scheduled for 2nd and 3rd December 2014. The Committee was advised that this was the first opportunity for all	

	Scrutiny and PAC Members to meet together to consider the way forward for the term of office. It would also give Panels the opportunity to work together with the Scrutiny/PAC Officers and consider future work programmes. The Chairmen were requested to encourage all Panel and Committee Members to attend.	Chairmen
511/1(9)	<p>5. Records of Committee meetings</p> <p>The Committee was advised that impartial and objective minutes of all Panel and Committee meetings which were quorate were taken. This provided an audit trail of all decisions taken and minutes, unless confidential under exemption clauses of the Freedom of Information (Jersey) Law 2011, once signed, would be published on the scrutiny website.</p> <p>It was noted that individuals were rarely named unless their dissent to a Panel/Committee decision had been made and that all minutes were written in the passive and the past tense in accordance with procedures of the States Greffe.</p>	
511/1(46)	<p>6. Legacy Report</p> <p>The Committee noted receipt of the Legacy Report from the Scrutiny Panels and the Public Accounts Committee during the previous term of office and noted the main overarching matters for consideration by the Committee early during 2015.</p>	
512/1(1)	<p>7. Public Accounts Committee Membership</p> <p>The Committee considered the constitution of the above Committee given that it had independent members appointed to it. The Committee considered previous means of identifying such members and the process used during the last term of office of an open advertisement and interviews through the Appointments Commission. Being cognisant that the PAC needed to be established in the short term, the Chairman considered whether to re-appoint existing independent members on condition that the positions would be advertised.</p>	PAC Chairman
	<p>8. Next meeting</p> <p>The Committee agreed that it would hold a meeting following the training on 8th December 2014, between 3.00pm and 4.00pm and noted that the subsequent meeting was scheduled for 13th January 2015.</p>	